**School –Based Planning Team Minutes**

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| Present: D. Harrell, L. Wess, S. Murrell Dilbert, L. Fox, C. Moore, N. Cave, K. Elliott, R. Hawkins, D. Spafford, K. Hooker, B. Moroni, T. HoustonExcused: D. Quamina, S. Austin, J. Scott, M. Horton |

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| **Timekeeper**Dale Spafford | **Facilitator**S. Murrell Dilbert | **Minute Taker**K. Hooker/L. Fox |

**November 15, 2018**

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| **Agenda Items** | **Minutes** | **Notes** |
| 1.Kudos & Celebrations |  | All of Sue Lavonas’ students met their goals for Math Facts Fluency in Aims Web Plus. This is the first time that an entire class has met their goals! |
| 2.Approval of Minutes |  | Some of team pleased with minutes from October. |
| 3.Junior Achievement Day  |  | It’s tomorrow, and the coordinators of this event are Ms. McFadden and Mrs. Pino. Principal Murrell Dilbert will purchase breakfast for the 30 JA volunteers. Mrs. Fox and Ms. Harrell volunteered to contribute also. |
| 4. Lexia/Compass |  | RCSD is eliminating some online licenses – programs are not being utilized with fidelity. The 89 licenses must be used according to the plan we developed. Teachers must have completed recent Lexia PD. Students can be put in phonics groups, students and teachers monitor progress together. Compass is gone. |
| 5. Grade Level Meetings |  | a)SPA was introduced at Grade Level in September, it is data at your fingertips. See me if you haven’t used it yet.b)ROC 3D is like SPA on fire! It’s live and everyone can go in and see student data; grades, attendance, assessments, etc.c)Teaching Assistants are encouraged to attend Grade Level meetings when able. |
| 6.Math Family Fun Night |  | November 27th 5:30 pm – 7:00 pm – Dwana Harrell and Lynne Fox describe an evening of Math games, raffles, food, and fun. |
| 7. PD Proposals |  | Self-Care PD Proposal **approved** for up to 10.5 hours. Facilitator D. Quamina. This aligns with our commitment to being a restorative community. In order for us to restore students, we must first restore ourselves. |
| 8. Code of Conduct – RCSD document created in 2016 on SharePoint & RCSD website |  | According to the RCSD Code of Conduct, we are suspending students without having interventions in place. We continue to stay in the red. Some staff say that students need consequences; data shows that suspensions aren’t effective. When are we starting up Respect & Protect? How do we share the Code of Conduct? It was suggested Dec. 7th ½ day |
| 9. Teaching Assistants/Paraprofessionals |  | How do we find time to train and share professional expectations? Teachers should communicate with 1:1 Paraprofessionals that they accompany students, even to ISS.Ms. Cave is creating a handbook for TA’s and Paraprofessionals. Principal Murrell Dilbert will meet with Mr. Major to schedule a meeting time. |
| 10. Terrific Kid Assembly November 30th at 1 pm |  | Spafford and Hooker will host the remaining assemblies. Dwana Harrell plans to acknowledge Terrific Kids, Perfect Attendance,6th Grade Honor Roll, Gold & Silver (maybe), NYS Math & ELA 3’s and 4’s. |

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| Next meeting Date: December 12th – Birthday Bash for Spafford !!!Timekeeper: D. SpaffordFacilitator:Minutes: |